



**MainStream GS**

*Increasing Performance, Sustaining Gains*



**Schedule**  
Contract GS-10F-0310U

GENERAL SERVICES ADMINISTRATION  
Federal Acquisition Service  
*Authorized Federal Supply Schedule Price List*

*On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order is available through GSA Advantage!™, a menu-driven database system. The INTERNET address for GSA Advantage!™ is: <http://www.GSAAdvantage.gov>.*

MISSION ORIENTED BUSINESS INTEGRATED SERVICES (MOBIS)  
Federal Supply Group: 874 Class: R499

Special Item Numbers: 874-1, 874-1RC, 874-2, 874-2RC, 874-3, 874-3RC, 874-7, and 874-7RC

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Contract Number: GS-10F-0310U  
Contract Period: July 28, 2008 through July 27, 2013  
Approved Through Modification 0002 dated 24 March 2010

Business Size: Large Business

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click on the FSS Schedules button at <http://www.fss.gsa.gov>*

## Table of Contents

|                                       |         |
|---------------------------------------|---------|
| Introduction to MainStream GS.....    | 3       |
| Contract Items Awarded .....          | 4 - 5   |
| Labor Category Descriptions .....     | 6 - 8   |
| Labor Categories & Hourly Rates ..... | 9       |
| Customer Information .....            | 10 - 11 |

## Introduction to MainStream GS, LLC

MainStream GS, LLC is a veteran owned management consulting firm that combines deep industry knowledge with specialized expertise in:

- Strategy Alignment & Change Management
- Continuous Process Improvement
- Program & Project Management
- Information Technology Advisory

MainStream GS has supported public sector organizations for over a decade by delivering management consulting services that increase performance and sustain gains. Our team of highly qualified C-level executives, management consultants, operating technicians, program managers, and information technology professionals average over 20 years of experience.

Since founded, MainStream GS has successfully completed engagements in 18 countries across four continents. MainStream GS is based from eight offices strategically located throughout the country: Washington D.C., Norfolk, Warner Robins, Dayton, Cedar Rapids, Oklahoma City, Salt Lake City, and San Diego.

The following is a partial list of our clients:

- Air Force Reserve Command (US Air Force)
- US Air Forces Europe (US Air Force)
- Warner Robins Air Logistics Center (US Air Force)
- U.S. Third Army – ARCENT (US Army)
- District of Columbia Housing & Urban Development (State/Local)
- Air Mobility Command (US Air Force)
- Ogden Air Logistics Center (US Air Force)
- Air Force Nuclear Weapons Center (US Air Force)
- Air Force Materiel Command (US Air Force)
- Pacific Air Forces (US Air Force)
- City of Galveston, TX (State / Local Government)
- Air Force Research Laboratory (US Air Force)
- Strategic Systems Programs (US Navy)
- Joint Base Anacostia-Bolling (US Military)
- USS John C. Stennis (US Navy)
- City of Cedar Rapids, IA (State / Local Government)

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## Contract Items Awarded

### Consulting Services – Special Item Number (SIN) 874-1

Utilizing the GSA MOBIS program, Federal agencies can contract MainStream GS to provide expert advice, assistance, guidance, or counseling in support of agency's mission oriented business functions. This may include studies, analysis and reports documenting any proposed developmental, consultative, or implementation efforts. Examples of consultation include but are not limited to: strategic, business and action planning; high performance work; process and productivity improvement; systems alignment; leadership systems; organizational assessments; cycle time; performance measures and indicators; program audits; evaluations; and customer training.

### Recovery Purchasing – SIN 874-1RC

This GSA Schedule SIN provides for state and local governments to use GSA Schedules for disaster recovery as provided for in Section 833 of the National Defense Authorization Act for Fiscal Year 2007, commonly known as the John Warner National Defense Authorization Act (P.L. 109-364). Specifically, it authorizes the use of Federal Supply Schedules by state and local governments to facilitate recovery from major disasters, terrorism, nuclear, biological, chemical, or radiological attacks. The disaster must be declared by the President under the Robert T. Stafford Disaster Relief and Emergency Assistance Act (42 U.S.C. 5121 et. seq.).

### Facilitation Services – SIN 874-2

Federal agencies can also engage MainStream GS to provide facilitation and related decision support services for agencies engaged in collaboration efforts, working groups, or integrated product, process, or self-directed teams. Agencies bringing together diverse teams and/or groups with common and divergent interests may require a neutral party to assist them in: the use of problem solving techniques; defining and refining the agenda; debriefing and overall meeting planning; resolving disputes, disagreements, and divergent views; logistical meeting/conference support when performing technical facilitation; convening and leading large and small group briefings and discussions; providing a draft for the permanent record; recording discussion content and enabling focused decision-making; and preparing draft and final reports for dissemination.

### Recovery Purchasing – SIN 874-2RC

This GSA Schedule SIN provides for state and local governments to use GSA Schedules for disaster recovery as provided for in Section 833 of the National Defense Authorization Act for Fiscal Year 2007, commonly known as the John Warner National Defense Authorization Act (P.L. 109-364). Specifically, it authorizes the use of Federal Supply Schedules by state and local governments to facilitate recovery from major disasters, terrorism, nuclear, biological, chemical, or radiological attacks. The disaster must be declared by the President under the Robert T. Stafford Disaster Relief and Emergency Assistance Act (42 U.S.C. 5121 et. seq.).

### Survey Services – SIN 874 3

MainStream will provide survey services to assist with or perform all phases of the survey process, including but not limited to: survey planning, design, and development; assessing reliability and validity of data; conducting/administering surveys; analyses of quantitative and qualitative survey data; production of reports related to the survey; and briefings of results to stakeholders

### Recovery Purchasing – SIN 874-3RC

This GSA Schedule SIN provides for state and local governments to use GSA Schedules for disaster recovery as provided for in Section 833 of the National Defense Authorization Act for Fiscal Year 2007, commonly known as the John Warner National Defense Authorization Act (P.L. 109-364). Specifically, it authorizes the use of Federal Supply Schedules by state and local governments to facilitate recovery from major disasters, terrorism, nuclear, biological, chemical, or radiological attacks. The disaster must be declared by the President under the Robert T. Stafford Disaster Relief and Emergency Assistance Act (42 U.S.C. 5121 et. seq.).

### **Program and Project Management – SIN 874-7**

Services may also include management or integration of programs and projects to include, but not limited to: program management, program oversight, project management and program integration of a limited duration. A variety of functions may be utilized to support program integration and project management tasks.

### **Recovery Purchasing – SIN 874-7RC**

This GSA Schedule SIN provides for state and local governments to use GSA Schedules for disaster recovery as provided for in Section 833 of the National Defense Authorization Act for Fiscal Year 2007, commonly known as the John Warner National Defense Authorization Act (P.L. 109-364). Specifically, it authorizes the use of Federal Supply Schedules by state and local governments to facilitate recovery from major disasters, terrorism, nuclear, biological, chemical, or radiological attacks. The disaster must be declared by the President under the Robert T. Stafford Disaster Relief and Emergency Assistance Act (42 U.S.C. 5121 et. seq.).

### **Labor Categories Available in all SINS**

The following is a list of the approved labor categories available in all three of the awarded SINS. A more detailed description of each labor category is provided in the following section. Pricing is provided on page 8.

Program Manager

Project Manager

Consultant Level 3

Consultant Level 2

Consultant Level 1

Senior Program Analyst

Program Analyst

Analyst

Administrative Assistant

## Labor Category Position Descriptions

### Program Manager

**Functions:** Acts as the senior manager and administrator for a program which can comprise multiple projects or sub-projects. This position serves as the senior level interface and point of contact with Government leadership and Program Executive Officers and leads senior government stakeholder alignment and briefing sessions. The Program Manager can have management oversight for one or more project managers within a Program. The Program Manager has responsibility for key management functions such as Planning, Quality Management, Financial Management, Resource Management, Performance Management and Organizational Change Management.

**Education:** A master's degree or equivalent in engineering, scientific, technical or business management disciplines from an accredited college or university.

**Experience:** A total of at least 15 years of management and supervisory experience which included performance of the foregoing functions with respect to Commercial and DoD programs/projects

### Project Manager

**Functions:** Acts as the overall project manager for the contract effort. Serves as the working level primary interface and point of contact with Government program authorities and representatives on program/project and contract administration issues. Plays lead role in project planning, scheduling and performance monitoring by developing management procedures and controls, planning and directing project execution, and monitoring and reporting progress. Can manage acquisition and employment of project resources. Manages and controls financial and administrative aspects of the program/project with respect to contract requirements.

**Education:** A bachelor's or equivalent in engineering, scientific, technical or business management disciplines from an accredited college or university.

**Experience:** A total of at least ten (10) years of management and supervisory experience which included performance of the foregoing functions with respect to Commercial and DoD programs/projects

**Note:** 2 Yrs Experience is equivalent to one (1) year of formal education  
8 Yrs Exp = bachelors degree  
12 Yrs Exp = masters degree

### Consultant Level 3

**Functions:** Serves as the primary on-site interface and point of contact with Government Site authorities and representatives on program/project and contract administration issues. Supervises program/project operation by developing management procedures and controls, planning and directing project execution, and monitoring and reporting progress. Manages acquisition and employment of program/project resources. Manages and controls financial and administrative aspects of the program/project with respect to contract requirements.

**Education:** A master's or postgraduate degree in engineering, scientific, technical or business management disciplines from an accredited college or university.

**Experience:** A total of at least ten (10) years of management and supervisory experience which included performance of the foregoing functions with respect to, commercial, or DoD programs/projects.

### Consultant Level 2

**Functions:** Independently applies subject matter expertise to various project / program initiatives. Investigates, analyzes, plans, designs, develops, implements, or evaluates solutions for project/program efforts. Provides expert level issue resolution and recommendation support to achieve desired program

outcomes. Specialized expertise may include, but is not limited to, the following functional areas: Lean, ToC, Six Sigma, Strategy Deployment, logistics, maintenance, supply Chain, financial management, security management, information management, contracting, etc.

**Education:** A bachelor's or postgraduate degree in engineering, scientific, technical or business management disciplines from an accredited college or university.

**Experience:** A total of at least 8 years of experience in the field of specialized expertise which included performance of the foregoing functions in the area of expertise, with respect to Commercial and government programs/projects.

### **Consultant Level 1**

**Functions:** Independently applies subject matter expertise to various project / program initiatives. Investigates, analyzes, plans, designs, develops, implements, or evaluates solutions for project/program efforts. Provides expert level issue resolution and recommendation support to achieve desired program outcomes. Specialized expertise may include, but is not limited to, the following functional areas: Lean, ToC, Six Sigma, Strategy Deployment, project management, logistics, maintenance, supply chain, financial management, security management, information management, IT services, contracting, etc.

**Education:** A bachelor's or postgraduate degree in mathematics, statistics, or a business or management discipline such as business administration, accounting, finance, economics, or management information technology.

**Experience:** A total of at least six (6) years of experience in performing the foregoing functions with respect to government programs/projects.

### **Senior Program Analyst**

**Functions:** Interfaces with the client on a day-to-day basis. Supports the completion of specific tasks of a project within estimated timeframes and budget constraints. Supports presentations and client meetings. Leads teams in performing process, data, and workflow modeling in support of planning and analysis efforts using both manual and automated tools. Leads teams in conducting economic and business case analysis and providing decision support to senior management. Leads teams dedicated to Lean 6-Sigma applications. Assists in strategic planning, visioning, and goal setting for senior management. Performs economic analysis and conducts analysis supporting business case analysis Provides business support for Lean 6-Sigma Teams. Specialized expertise may include, but is not limited to, the following functional areas: Lean, ToC, Six Sigma, Strategy Deployment, project management, logistics, maintenance, supply Chain, financial management, security management, information management, IT services, contracting, etc.

**Education:** A bachelor's degree in mathematics, statistics, or a business or management discipline such as business administration, accounting, finance, economics, or management information technology.

**Experience:** A total of at least four (4) years of experience in performing the foregoing functions with respect to government programs/projects.

### **Program Analyst**

**Functions:** Interfaces with the client on a day-to-day basis. Supports the completion of specific tasks of a project within estimated timeframes and budget constraints. Supports presentations and client meetings. Supports teams in performing process, data, and workflow modeling in support of planning and analysis efforts using both manual and automated tools

Supports teams in conducting economic and business case analysis and providing decision support to senior management. Supports teams dedicated to Lean 6-Sigma applications. Assists in strategic planning, visioning, and goal setting for senior management. Performs economic analysis and conducts analysis supporting business case analysis Provides business support for Lean 6-Sigma Teams. Specialized

expertise may include, but is not limited to, the following functional areas: Lean, ToC, Six Sigma, Strategy Deployment, project management, logistics, maintenance, supply Chain, financial management, security management, information management, IT services, contracting, etc.

**Education:** A bachelor's degree in mathematics, statistics, or a business or management discipline such as business administration, accounting, finance, economics, or management information technology.

**Experience:** A total of at least two (2) years of experience in performing the foregoing functions with respect to government programs/projects.

### **Analyst**

**Functions:** Gather and analyze data to identify strategy, operations and technology improvements. Assist senior consultants to develop models, perform detailed analyses and work on research assignments both in the office and at client sites supports the completion of specific tasks of a project within estimated timeframes and budget constraints. Supports presentations and client meetings. Supports teams in performing process, data, and workflow modeling in support of planning and analysis efforts using both manual and automated tools.

Leads teams in conducting economic and business case analysis and providing decision support to senior management. Supports teams dedicated to Lean 6-Sigma applications. Assists in strategic planning, visioning, and goal setting for senior management. Performs economic analysis and conducts analysis supporting business case analysis Provides business support for Lean 6-Sigma Teams. Specialized expertise may include, but is not limited to, the following functional areas: Lean, ToC, Six Sigma, Strategy Deployment, project management, logistics, maintenance, supply Chain, financial management, security management, information management, IT services, contracting, etc.

**Education:** A bachelor's degree in mathematics, statistics, or a business or management discipline such as business administration, accounting, finance, economics, or management information technology.

**Experience:** A total of 1 - 3 years of experience in performing the foregoing functions with respect to government programs/projects.

### **Administrative Assistant**

**Functions:** Progressive experience in office automation tools and supporting project work. Knowledgeable in computer based documentation and media presentation techniques to include document image processing, technical typing and word processing. Able to integrate inputs from various sources to create a cohesive product. Prepares both graphical and narrative presentation materials

**Education:** Must possess a minimum of a high school diploma

**Experience:** Demonstrated experience of at least two (2) years in the administrative field.

**Note:** 2 Yrs Experience is equivalent to one (1) year of formal education  
8 Yrs Exp = bachelors degree  
12 Yrs Exp = masters degree

**Labor Categories & Hourly Rates**  
*SINs 874-1; 874-2/2RC; 874-3/3R; 874-7/7RC*

| Title                      | Rate     |
|----------------------------|----------|
| Program Manager            | \$271.36 |
| Project Manager            | \$204.80 |
| Consultant 3               | \$189.44 |
| Consultant 2               | \$179.20 |
| Consultant 1               | \$150.00 |
| Senior Program Analyst     | \$125.00 |
| Program Analyst            | \$100.00 |
| Analyst                    | \$ 75.00 |
| Administrative Assistant** | \$ 40.00 |

*\*\*Indicates SCA eligible categories. See the SCA Matrix following the price list for additional information regarding these labor categories.*

**SCA MATRIX**

| SCA Eligible Contract Labor Category | SCA Equivalent Code – Title    | WD Number |
|--------------------------------------|--------------------------------|-----------|
| Administrative Assistant             | 01020 Administrative Assistant | 05-2103   |

*“The Service Contract Act (SCA) is applicable to this contract and it includes SCA applicable labor categories. The prices for the indicated SCA labor categories are based on the U.S. Department of Labor Wage Determination Number(s) identified in the matrix. The prices offered are based on the preponderance of where work is performed and should the contractor perform in an area with lower SCA rates, resulting in lower wages being paid, the task order prices will be discounted accordingly.”*

## Customer Information

- 1a. Table of Awarded Special Item Number(s) with appropriate cross-reference to page numbers:
  - 874-1
  - 874-1RC
  - 874-2
  - 874-2RC
  - 874-3
  - 874-3RC
  - 874-7
  - 874-7RC
- 1b. Identification of the lowest priced model number and lowest unit price for that model for each special item number awarded in the contract. This price is the Government price based on a unit of one, exclusive of any quantity/dollar volume, prompt payment, or any other concession affecting price. Those contracts that have unit prices based on the geographic location of the customer, should show the range of the lowest price, and cite the areas to which the prices apply.
- 1c. If the Contractor is proposing hourly rates a description of all corresponding commercial job titles, experience, functional responsibility and education for those types of employees or subcontractors who will perform services shall be provided. If hourly rates are not applicable, indicate "Not applicable" for this item.
2. Maximum Order: \$1,000,000.00
3. Minimum Order: \$300.00
4. Geographic Coverage (delivery Area): Domestic only
5. Point(s) of production (city, county, and state or foreign country): Same as company address
6. Discount from list prices or statement of net price: Government net prices (discounts already deducted). See Attachment.
7. Quantity discounts: None Offered
8. Prompt payment terms: Net 30 days
- 9a. Notification that Government purchase cards are accepted up to the micro-purchase threshold: Yes
- 9b. Notification whether Government purchase cards are accepted or not accepted above the micro-purchase threshold:
10. Foreign items (list items by country of origin): None
- 11a. Time of Delivery (Contractor insert number of days): Specified on the Task Order
- 11b. Expedited Delivery. The Contractor will insert the sentence "Items available for expedited delivery are noted in this price list." under this heading. The Contractor may use a symbol of its choosing to highlight items in its price list that have expedited delivery: Contact Contractor
- 11c. Overnight and 2-day delivery. The Contractor will indicate whether overnight and 2-day delivery are available. Also, the Contractor will indicate that the schedule customer may contact the Contractor for rates for overnight and 2-day delivery: Contact Contractor

- 11d. Urgent Requirements. The Contractor will note in its price list the “Urgent Requirements” clause of its contract and advise agencies that they can also contact the Contractor’s representative to affect a faster delivery: Contact Contractor
12. F.O.B Points(s): Destination
- 13a. Ordering Address(es): Same as Contractor
- 13b. Ordering procedures: For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA’s), and a sample BPA can be found at the GSA/FSS Schedule homepage ([fss.gsa.gov/schedules](http://fss.gsa.gov/schedules)).
14. Payment address(es): Same as company address
15. Warranty provision: Contractor’s standard commercial warranty.
16. Export Packing Charges (if applicable): N/A
17. Terms and conditions of Government purchase card acceptance (any thresholds above the micro-purchase level): Contact Contractor
18. Terms and conditions of rental, maintenance, and repair (if applicable): N/A
19. Terms and conditions of installation (if applicable): N/A
20. Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices (if applicable): N/A
- 20a. Terms and conditions for any other services (if applicable): N/A
21. List of service and distribution points (if applicable): N/A
22. List of participating dealers (if applicable): N/A
23. Preventive maintenance (if applicable): N/A
- 24a. Environmental attributes, e.g., recycled content, energy efficiency, and/or reduced pollutants: N/A
- 24b. If applicable, indicate that Section 508 compliance information is available on Electronic and Information Technology (EIT) supplies and services and show where full details can be found (e.g. contactor’s website or other location.) The EIT standards can be found at: [www.Section508.gov/](http://www.Section508.gov/).
25. Data Universal Numbering System (DUNS) number: 13-3124300
26. Notification regarding registration in Central Contractor Registration (CCR) database: Registered